

Draft Minutes for May AGM 2021

DUDDON PARISH COUNCIL

Minutes of the AGM meeting held on Thursday 6 May 2021 held virtually.

Present Cllr G Albion, Cllr C Edmondson, Cllr V Glessal, Cllr C Henderson, Cllr J Jardine, Cllr I Longworth and Cllr J Sayers.

095/21 Election of Chair for the 2021/22

Cllr C Henderson was proposed and seconded.

Resolved that Cllr Henderson take the chair for the year 2021/22.

096/21 To receive the Chairs Acceptance of Office

Cllr Henderson signed her declaration of Acceptance of Office as chair.

097/21 Election of Vice chair for the 2021/22

Cllr Sayers was proposed and seconded.

Resolved that Cllr Sayers be Vice Chair for the year 2021/22.

098/21 Apologies

Resolved to accept apologies from Cllr P Gibbard-Thompson

099/21 Requests for Dispensations

There were no requests for dispensation.

100/21 Declaration of Interests

There were no declaration of interests.

101/21 To consider if there are any items on the agenda from which the press and public should be excluded.

Resolved that no items are to be discussed in private

102/21 Minutes

Resolved that the minutes of the meeting held on Thursday 22nd April 2021 to be signed by the chair as a true record to include the following amendment:

085/21 Planning application 7/2021/5252 – It was resolved that Cllr Sayers will draft a letter of objection and the clerk will submit it to LDNPA.

103/21 Public Participation

a) County Cllr was not in attendance.

b) District Cllrs were not in attendance but had sent apologies.

It was noted that the County and District Cllrs would be extremely busy at the Election day

c) The Chair to the Community Led Plan Steering Group was in attendance. She thanked the Parish Council for the opportunity to speak about the outline of draft Broughton Community Plan responses and suggested actions and apologised for the short notice they had to review it before the meeting. She was looking for an initial reaction from the Parish Council, A shorter version will then be sent out to various stakeholders hopefully next Wednesday. They will then have 10 days to respond with any corrections. It was noted that the two main issues coming from the review were environmental issues and teenager facilities. The Plan is

intended as a marker to help stakeholders including the Parish Council what the community feel are the priorities are.

The Community Led Plan Steering Group will not be holding any more meetings but will be concentrating on safer speeds and the Speed Watch group.

It was noted that people up in the valley had not received the review and the Chair to the Community Led Plan Steering Group apologised and for this and advised she was relying on Royal Mail to deliver them.

The chair to the community Led Plan Steering Group was thanked for her hard work with the plan and the review.

104/21 Consultations

a) BT Payphone Removal Consultation

Consideration was given to the above consultation which included the option to adopt the two red telephone boxes at Foxfield and Broughton Mills. **Resolved** not to adopt the two red telephone boxes included in the consultation. The Parish Council did not comment on whether the boxes should be removed, or not.

b) DCMS Rural Broadband Consultation.

The Parish Council are in agreement with the Nalc response to the consultation.

c) COMHCLG Electronic Communications Infrastructure Consultation

The Parish Council are in agreement with the NALC response to the consultation.

105/21 Wilson Park

Consideration was given to reinstating the fence around the playground following concerns raised by residents. The clerk reminded the council that they had received a grant from SLDC last year of £10,000 which still had not been used. **Resolved** to reinstate the fence using Steelway Fensecure Ltd who had been recommended by P Clark who does our playground inspections and the Parish Council will pay for the fence.

It was noted that this will restrict funds for improving the Park for teenagers and there was a suggestion that the community may want to start fundraising to help fund further improvements to the park. Cllr Sayers will write a piece for the parish pump regarding the fence and the costs involved.

106/21 Greening Campaign

Cllr Sayers gave a brief update on the Greening Campaign advising that there is a lot of goodwill around this subject. They are working towards a September launch date and a pre launch meeting 2nd week in June probably by Zoom. Groups and organizations will attend the pre launch meeting so that they can organize their input into the Launch Meeting. Need to get the school involved with this.

107/21 Litter Picking

a) consideration to registering for the The Great Cumbrian Litter Pick 2021 –

Resolved to sign up for the litter Pick Friday 21st and Saturday 22nd May 2021.

There was a suggestion that the Parish Council should liaise with litter pickers and divide up the area so that the same area is not getting litter picked twice.

Cllr Jardine will contact the school to see if the school might get involved in litter picking on the old railway line away from the roads.

b) Consideration was given to Haverigg Prison providing a litter picking service for local areas. They will be staying to public footpaths or beaches at all times. There will be 5 residents and one member of the gym team going to different areas each week and they will be under supervision at all times. **Resolved** to ask them if they can do a litter pick on Duddon Mosses and Foxfield Beach.

- 108/21 Allotments**
Resolved to have some top soil delivered to the field to help the allotment holders the funding will come from rent collected from the allotments.
- 109/21 Community Led Plan**
 Consideration was given to the Community Led Plan review as discussed in public participation.
Resolved to accept the review as presented to the Parish Council. Any comments made after The meeting should be treated as individual comments.
- 110/21 Plant Sale in the Square**
Resolved to give permission to a resident to hold a plant sale in the Square on 13 and 14 May to raise funds for Christian Aid.
- 111/21 Training**
Resolved that Cllr Henderson can attend the course with CALC for new and aspiring chairman It was also **Resolved** that the clerk can attend budget training.
 The clerk also advised that she was looking into getting more use out of Facebook and whilst there had been a free audit it may be possible to get some training on how to get more people to follow us on facebook but this might come at a cost. **Resolved** that the clerk can do the facebook training subject to reasonable costs.
- 112/21 Casual Vacancy**
 It was noted that the clerk had not yet had confirmation from SLDC as to whether we need to hold an election to fill the casual vacancy co this will have to be adjourned until the next meeting.
- 113/21 Standing Orders, Code of Conduct and Financial Regulations**
 a) **Resolved** to adopt the standing orders which remain the same.
 b) **Resolved** to adopt the Financial Regulations which have been updated.
 c) **Resolved** to adopt the Code of Conduct which remains the same.
- 114/21 To appoint working Groups for 2021/22**
 a) No planning working group was formed at this time.
 b) Cllr Sayers plus members of the public will start the working group for the Greening Campaign.
- 115/21 Charities**
 a) The Brown Cow (Proceeds) Charity.
Resolved that Cllr Albion, Cllr Glessal, Cllr Johnson, Cllr Edmondson Cllr Henderson and Cllr John Jardine be the trustees of the Brown Cow (Proceeds) Charity.
 to be the trustees of the Brown Cow (Proceeds) Charity.(1 short)
 Cllr Knowles, Cllr Glessal and Cllr Johnson will remain as signatories on the bank mandate.
 b) The Garner Grave Fund
Resolved that Cllr Albion, Cllr Glessal and Cllr Knowles are the nominated trustees for the Garner Grave Charity and will also be the signatories on the bank mandate
- 116/21 Insurance**
 Consideration was given to the quotes for the Insurance
Resolved that the Insurance move from Zurich to BHIB .
- 117/21 Calendar of Meetings**
Resolved to accept the calendar of meetings for 2020/21 sent out with the agendas

118/21 Policies

Consideration was given to the following policies.

- a) Health & Safety – **Resolved** to accept and Adopt the Health & Safety policy.
- b) Protocol on recording and filming - **Resolved** to accept and Adopt the Protocol on recording & Filming
- c) Retention of Documents - **Resolved** to accept and Adopt the Retention of Documents policy
- d) Risk Management. - **Resolved** to accept and Adopt the Risk Management policy

119/21 Planning Applications

Reference: 7/2021/5324 (LDNPA)

Location: Shop Bridge, Broughton Mills, Broughton-in-Furness, LA20 6AY (map)

Proposal: Reconstruction, alterations and strengthening work to the bridge.

Resolved that a letter be sent raising concern about the community\y being cut off and emergency vehicles not being able to get though. Cllr Sayers will draft a letter to be passed round to everyone to see and the clerk will submit the letter.

120/21 Risk Assessment

Resolved to accept and adopt the updated Risk Assessment prepared by the clerk.

121/21 Financial Matters

No invoices for this meeting

1221/21 Date of next Meeting

The next Ordinary meeting of the council will be held on 24 June 2021.

